



TOWN OF ELLINGTON

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Ad Hoc Design Review Board Minutes

Thursday, February 9, 2006
7:00 PM – Conference Room
Ellington Town Annex

Members Present: Michele Beaulieu, Robert Dawson, and Nancy Way

Other Present: Peter Williams,

I. Call to Order: Nancy Way called the meeting to order at 7:09.

II. Citizens Form / Public Comments: None

III Old Business

1. Approval of meeting minutes of January 12, 2006

Moved (Way) Seconded (Dawson) to approve meeting minutes of January 12, 2006 as amended and passed unanimously.

Amended : Change last item to "Moved (Beaulieu) Seconded (Way) and passed unanimously to adjourn the meeting at 8:10 PM of the Ad Hoc Design Review Board."

IV New Business

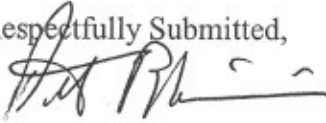
Design Reviews :

117 Stafford Road – Peter Williams made notes of the review and will prepare, in writing, the boards recommendations for the Planning and Zoning Commission. (Attached)

408 Somers Road – Peter Williams made notes of the review and will prepare, in writing, the boards recommendations for the Planning and Zoning Commission. (Attached)

Moved (Beaulieu) Seconded (Dawson) and passed unanimously to adjourn the meeting at 8:10 PM of the Ad Hoc Design Review Board.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Peter Williams', with a long horizontal flourish extending to the right.

Peter Williams

MEMORANDUM

DATE: Aug 4, 2005
TO: Town of Ellington Planning & Zoning Commission
FROM: Ad Hoc Design Review Board
CC: Michael P. Stupinski , First Selectman
Applicant
SUBJECT: Plan Review 408 Somers Road/ APN 121-029-0000

On Thursday, Feb. 9, 2005 the Ad Hoc Design Review Board reviewed the site plan dated 1/27/06 for additions to the existing car repair building at 408 Somers Road.

We offer the following review Comments:

1. The plans submitted do not show any elevations of the proposed building additions. We suggest that the Commission request elevations of the additions to ensure that they are harmonious to the existing building and the surrounding neighborhood.
2. We suggest the applicant locate the areas of any outdoor dumpsters at the rear of the building.
3. The plans do not show the location or elevations of the existing signage. We suggest that the applicant show all existing and proposed signage on plans before acceptance by the Commission.
4. The plans do not show any new site lighting. We suggest that the applicant show all site and building lighting before acceptance by the Commission.
5. We suggest that the applicant be limited to parking and displaying of cars for sale to the designated areas/parking spaces as shown on the submitted plans.
6. The plans refer to gravel parking spaces at the rear of the building. We suggest that the transition from paving to gravel be shown clearly on the plans.
7. The plans do not show any landscaping. We suggest the applicant add some planting beds in the area of the existing sign and along the side property lines.

MEMORANDUM

DATE: Aug 4, 2005
TO: Town of Ellington Planning & Zoning Commission
FROM: Ad Hoc Design Review Board
CC: Michael P. Stupinski, First Selectman
Applicant
SUBJECT: Plan Review 117 Stafford/APN 148-097-0000

On Thursday, Feb. 9, 2005 the Ad Hoc Design Review Board reviewed the site plans dated 8/11/05 for office/retail space and self storage units.

We offer the following review Comments:

1. The plans submitted do not show any elevations of the proposed buildings. We suggest that the Commission request elevations to ensure that they are harmonious to the existing building and the surrounding neighborhood before acceptance by the Commission.

2. We suggest the applicant locate the areas of all existing and/or new dumpsters showing proposed screening.

3. The plans do not show the location or elevations of the existing signage. We suggest that the applicant show all existing and proposed signage on plans before acceptance by the Commission.

4. The plans do not show any new site lighting. We suggest that the applicant show all site and building lighting before acceptance by the Commission.

5. We suggest that the applicant show the height and type of fencing to be used, to insure it is appropriate for the neighborhood.

6. The plans show a Mobile Vegetable Cart within the set back area at the front of the property. We suggest that the commission review this use and location in lieu of the extent of the proposed development on the site.